

THE4230

All information contained within this syllabus is the responsibility of the student.
In continuing to take this course, you agree to these policies and statements.
It is the student's responsibility to register for the correct section and intended modality.

Credit Hours: 03

Class Hours: 03

Lab and Field Work Hours: 00

Prerequisite(s): See catalog

Corequisite(s): See catalog

Semester: Fall 2021

Format: Web-based

Section Number: 0W60

Final Exam

Web-based

OPENS

12/06 at 6:00 AM

CLOSES

12/07 at 6:00 AM

THE4230

Commonality of human experience among various cultural groups through the study of dramatic literature.

ASSIGNMENT SUBMISSIONS

All writing assignments must be submitted in web courses and in their correct locations. Assignments not submitted in the correct location will receive zero points. You may not submit in the comments area. Only one submission per person, per assignment is allowed. If you submit an incorrect document or a blank document, you may not resubmit, this will count as your one submission. If you forget a required word count post, you may not submit it in comments or through email and penalties will apply. There are due dates and times for all required assignments. The assignment must be submitted and RECEIVED by the due date and time. If you wait close to the due date/time and your submission doesn't load up in time, you will NOT receive an extension. For example, it is not acceptable to state, "but, I had it done on time, it just wouldn't load up fast enough", "but, it's only one minute late." If you wait until close to the submission due date and time, there is a very real possibility that you will miss the ability to submit. This is your official notification on the matter and email requests will be directed to this syllabus. It will not work to state, "I know what you said, but..." Your only response will be, "please see the syllabus." All submissions must be in Microsoft Word. All others, such as Pages, will receive zero points. Microsoft word is available free of charge to all UCF students, staff and faculty. It is your responsibility to work out your technology needs and challenges. Due dates and times will not be extended to accommodate your personal tech challenges or work schedules. Work is not extended to accommodate a lack of materials or issues with purchasing class materials.

Financial Aid Alert as of Fall 2014 all faculty are required to document students' academic activity at the beginning of each course. In order to document that you began this course, complete Module One Quiz (read module one prior to taking the quiz), by the end of the first week of class or as soon as possible after adding the course. Failure to do so may result in a delay in the disbursement of your financial aid. The quiz points will also be included in the total amount of points for the course. Questions about financial aid should be directed to the Office of Financial Aid.

Safety

To protect members of our community, please see our UCF informational websites for updates on safety, Covid and other issues. This is the student's responsibility (check for UCF updates daily) to stay informed on our community issues and policies (especially those pertaining to community health and safety).

Current updates have not necessarily been placed on this syllabus (due to the frequency of changes) therefore it is a requirement that student's review and comply with all information and updates put forth by The University of Central Florida and community policies and procedures.

PROFESSOR CONTACT

Holly E. McDonald
Pronouns: she/her

Email

holly.mcdonald@ucf.edu (Do not use this email for course business/questions. Use our course mail in web-courses) unless otherwise noted in our course announcements or a personal email. Mail pertaining to course business must be sent through course mail to receive a response. Knights email will be the only acceptable email.

Office Location

PAC-T226 (UCF Mobile App contains a campus map)

GTA Contact

See course announcements for details.

Office Hours

Office Hours will be placed in our course announcements on the first day of class. This is open time (face to face hours) and an appointment is not required (when face to face office hours are in affect). However, if a student has class during this time, they are welcome to schedule a Zoom meeting or phone call. If a student chooses to schedule a meeting, they must show proof of having class during regularly scheduled office hours. This doesn't include work schedules, only class schedules. This course does not operate or make changes based on personal student work schedules. If you schedule a Zoom meeting, you must be willing to show yourself on camera (the meeting will be canceled if you cannot be seen). Please note, in the event of any type of community health concerns, Zoom meetings will also replace face to face. Again, please note, you must be visible when meeting via Zoom.

Course Location

Web-based

Course Time

Asynchronous

Appointment Cancellation

Appointments must be canceled at least 48 hours prior to the appointment (through email, with subject line: cancel appointment). Appointments not properly canceled will disqualify a student from making future appointments, leaving the option of regularly held open office hours only or email communication.

Final Format

Web-based

Required Materials

9780822221036 Tea by Houston, Velina Hasu
 9780822217312 Stop Kiss by Son, Diana
 9780452269293 Two Trains Running by Wilson, August
 9781558850484 Zoot Suit and Other Plays by Valdez, Luis

FREE ACCESS (UCF Library)

- Zoot Suit – available in various versions
 - <https://search.proquest.com/docview/2138589580?accountid=10003> (ebook in Latino Literature database – this link is the one for the database on the new platform; the current link in the library catalog will cease at the end of next month, but I'll submit a request to get it updated)
 - <https://ucf.catalog.fcla.edu/permalink.jsp?29CF034157789> (ebook, but it is not unlimited users so I recommend using the Latino Literature version)
- Two Trains Running – available in various versions
 - <https://ucf.catalog.fcla.edu/permalink.jsp?29CF025666200> (ebook in Twentieth Century North American Drama)
 - <https://search.proquest.com/docview/2138585396?accountid=10003> (ebook in Twentieth-Century Drama, but it has copyright usage restrictions so I recommend using the North American Drama version)

Course materials are required and are the responsibility of the student. The instructor does not make special arrangements in assisting with the purchase of materials (due to any types of hardship or challenges). Due dates will not be extended due to late purchase (for any reason) of required course materials (even those involving financial aid disbursement or lack thereof). Students must contact the UCF Bookstore directly with purchasing issues. It is expected that each student will obtain the required course materials prior to the end of the first week of class to begin work in a timely fashion. Due dates will not be extended due to financial hardships (impacting the purchase of required course materials) or personal work schedules.

Course Goals

- To explore and gain an appreciation for diversity in theatre
- To understand how and why plays can represent/speak for a culture/group
- To be exposed to various ideas, values and challenges of other cultures/groups
- To gain a respect for the theatre in its role/representation of various cultures and values
- Awareness of various types of theatre that represent people

Objectives

- Identify the important role theatre plays in supporting diverse communities.
- Identify characteristics, challenges, stereotypes of various cultures.
- Comment with respect and knowledge on diverse plays and the communities they represent.
- Develop an open-minded thought process that allows intelligent conversation to transpire among people with different ideas.
- Appreciate various types of plays and the playwright's inspiration in creating these works

Course Requirements/Required Assignments

Module 1, Assignment #1, quiz, 8 points
 Module 1, Assignment #2 post, 20 points
 Module 1, Assignment #3 post, 10 points
 Module 2, Quiz, 10 points
 Module 2, Paper, 40 points
 Module 3, Essay post, 20 points
 Module 4, Quiz, 10 points

Midterm, Multiple response/choice quiz, 50 points

Module 5, Quiz, 10 points

Module 6, Quiz, 10 points

Module 7, Essay post, 10 points

Final Exam, 50 points.

Total points possible: 248

Gordon Rule Writing Course

Four Required Writing Assignments

College Level Writing

The University of Central Florida's definition of College -Level Writing" is as follows:

1. The writing will have a clearly defined central idea or thesis.
2. It will provide adequate support for that idea.
3. It will be organized clearly and logically.
4. It will show awareness of the conventions of standard written English.

Historical & Cultural Foundation

This focus stresses that student's will broaden and deepen their understanding of common human themes; development an awareness of diverse cultures; and understand the cultural, historical, economic, and social implications of what they learn. Interpret and synthesize information from diverse contexts in order to connect ideas and patterns across a variety of disciplines. The course will equip students to analyze and articulate the meaning of works of art, performances, or texts, as lenses to explore social challenges of today and prepare students to address and reflect upon issues in a complex world.

Changes are made at the discretion of the instructor.

Minor point value (the addition or deletion of an assignment) may occur at the discretion of the instructor (as well as other changes to material or policies). Issues with the weather or other

emergencies could impact a schedule. These changes will be posted in course announcements (not on the syllabus). It will not work to print out the syllabus and state, “but it says so on the syllabus”, again changes made will be posted in the announcements area and at that point, supersede what’s on the syllabus. This is done in the best interest of time. Students must read course announcements at least every 48 hours. These changes will be fair and take into account adequate time needed to complete assignments. In taking this course, students understand and agree to these possible changes.

A change does not dismiss a student from the assignment or the new due date. In continuing to take this course, students agree to these statements. Please note, this applies to all parts of our course, even course policies may be changed at the discretion of the instructor.

Methods of Evaluation

- Writing Outcomes.
- Quiz Outcomes.
- Discussion groups (if used, see requirements)

1.Points for the quizzes in our digital text, will be located in the digital text grade book, as well as being migrated into our web-courses grade book (after unit 8 due date). See my comments above.

2.Points for assignments (essays & production review) and assessments (Module 1 Quiz & Final Assessment) within our modules will be located in our (web-courses) course gradebook.

3.Participation (this applies to face-to-face and mixed mode sections only). Completely web-based sections do not have this requirement.

Calculating Grades

1.total your points

2.total the number of points possible (at that particular time)

3.divide your total points by the number of points possible (at any given time) and this will provide you with your grade.

The instructor is unable to provide grades through email. This is UCF Policy. The instructor does not round-up grades or other types of grade manipulation. Grades are based on points that students earn. Do not send email requests asking for point give-a-ways (you will be referred to this syllabus).

The following is our course grading system:

90-100 = A

80-89 = B

70-79 = C

60-69 = D59

below = F

Make-up Exam & Late Work Policy

- Late work will not be accepted. Email requests for exceptions to this policy will be referred to this document.
- If registered with UCF SAS, please see your individual document for details. The production review is a written assignment (if this is a course requirement, which is not the case for each semester or course section. See course requirements.), not a quiz and will not receive additional time. The requirements are clearly presented the first day of class.
- If you are involved in official UCF Clubs or Athletics, it is your responsibility to plan your semester, reviewing due dates. You are required to see a live production (unless otherwise stated in announcements, for example, semester that require a recorded show) and meet due dates. Recorded productions are not an option, unless otherwise stated in course announcements or in the assignments area. See the course announcements the first week of class, stating if live or recorded shows are an option (this is the student's responsibility to see announcements).
- Make-up work is not provided for late assignments. **Assignments must be submitted and received prior to the due date.** If you **choose** to wait until close to the due date and time to submit, it is possible to run into issues. You will not receive an extension. Allow yourself plenty of time. It won't work to say, "but I had it done, there was a technical issue".

Make-up Policy

Officially documented medical emergency, (**not nonemergency appointments or tests (such as flu, covid, or other. AGAIN, testing is not a valid excuse. In an asynchronous course, students are able to easily plan around testing & vaccinations of any type)**), officially documented death in the immediate family, officially pre-excused UCF events and SAS documents are the only acceptable situations for make-up.

This documentation must be supplied within 48 business hours of your return to UCF. If you do not provide this documentation within 48 business hours of your return to UCF or within the date you are requesting make-up, you forfeit your right to make-up work. For example, if your documentation states that you are excused through the 6th –I must be provided with a copy of the documentation (attached to an email) prior to the end of the 8th. All documentation must contain specific dates the student needs excused. Documentation is the student's responsibility and not the instructors. All documentation must be in English. **The instructor will not brainstorm with you or provide suggestions on how to obtain documentation.**

All documentation must be received through email (to avoid any confusion, as to when I received it).

Medical documentation must come directly from the medical professional and be placed/sent into my email box (holly.mcdonald@ucf.edu) and not from the student. Again, I will only accept documentation from the medical practitioner. A document that simply shows that you've taken some type of test or test results will NOT work. This also applies to death of an immediate family member. Documents passed along through students will not be accepted. Acquiring documentation is the responsibility of the student and the instructor is not responsible for brainstorming or providing suggestions on how to obtain documentation or what form/type. In continuing to take the course, the student agrees to and understands this course policy. **All documentation must contain contact information (phone number & email) and must be reachable for confirmation. Private phone numbers will not be accepted. Documentation must be on the office/institution's official letter-head, must clearly state the specific dates a student is excused and have the attending provider's signature. Appointment confirmations, drug lists, drug tests, text messages and other forms are not acceptable.**

Make-up is not provided for technical issues. This is the student's responsibility and UCF Technical support is available.

Health issues, such as Flu, Covid, and all other, impacts us in many ways, including physically, mentally, emotionally, financially, academically and professionally. However, please keep in mind that I will hold you accountable, especially in terms of class attendance (as required per our syllabus), participation (all assignments), and contributions. Make-up work for these issues will be handled as other health issues are handled, in terms of make-up work. If you are facing extended time away from your work, I do NOT agree to provide you with an independent study or other types of replacement work other than what is agreed upon within our syllabus. Please see UCF information on medical withdrawal. I do not provide incompletes. I do not drop grades. I do not change the grading format. I do not agree to provide anything outside of what is agreed upon in our syllabus (this includes all assignments, meetings, or other, outside the scope of this syllabus). I will not set-up any special circumstances or accommodations other than what is stated within our syllabus or required by UCF. Accommodations due to any life situation (or the life situations of others, such as family or friends), will not be provided unless otherwise stated within our syllabus or UCF policy. In continuing with our course, students agree to these statements and do not hold the instructor accountable for anything other than what has been agreed upon (syllabus, UCF policy).

Attendance Policy

Web-based sections:

Completely web-based, no face-to-face meetings are required.

Face-to-Face Sections:

Attendance is required.

Theatre Standards Document

See Theatre UCF Resources:

<https://performingarts.cah.ucf.edu/academics/student-resources/>

TECHNICAL SUPPORT

Please note, for technical support do not contact the instructor. The following will provide technical support.

For technical concerns within web-courses: webcourses@ucf.edu

For technical concerns within the digital textbook: websupport@greatriverlearning.com

Please note that technical issues are different than content concerns (the information within our modules and textbook). Only contact the above for technical concerns. Contact the instructor with content concerns. Be professional when reaching out to technicians, be patient for a reply (by planning ahead and not waiting until the last minute to reach out) and be specific with your information. Remember, details are important when using email.

Class Notes

- All assignments must be placed in the correct location or will receive zero points. Second submissions will not be accepted. Submitting the wrong assignment or another student's assignment (if sharing a computer) will result in zero points. Submitting a blank document will result in zero points. Word count statements will NOT be accepted through an additional submission.
- Due dates will not be extended and late work will not be accepted. The course doesn't work around personal work schedules and I do not accept emails using this as an excuse.
- Reliable internet is the responsibility of the student. Quizzes will not be reset or due dates extended due to personal technical issues. This includes broken equipment. UCF provides internet and computer labs. An internet dis-connect counts as one of your attempts (email requests for additional attempts will not receive a response).
- ONLY use your Knights mail/official school email. Other mail will not receive a response.
- All students must submit documents using Microsoft Word.** This is provided free of charge for all UCF students. Other types of submissions will receive zero points (not a second chance to submit).

- All email correspondence must be placed in course mail (within web-courses). Students may not use holly.mcdonald@ucf.edu for course business (Unless otherwise directed).
- Never send a duplicate email. Duplicate emails will receive delayed responses.
- Keep email on the same thread when addressing a specific topic or concern. Do not send different emails for the same topic. This is a requirement.
- Academic integrity will be appraised according to the student academic behavior standards outlined in The Golden Rule of The University of Central Florida's Student Handbook. See the handbook. All students are expected to read this handbook within the first two days of class.
- Sounds on all digital devices must be silenced (in face-to-face or mixed mode sections). Students not following this policy agree to a grade reduction.
- Calls must be taken outside of the classroom. Students disrupting the class will be asked to leave and not return for the remainder of the day as well as accepting a point reduction (in face-to-face or mixed mode sections).
- Guests or those not registered for the course may not enter the classroom or participate online.
- If attending a face-to-face course, students must arrive on time or sit in the back of the classroom to avoid being an interruption to other students.
- In a face-to-face or mixed mode sections, students must bring official UCF Student Identification to each course meeting.
- No selling of goods or real estate is permitted during class time.

Check your Registration

It is the student's responsibility to register for the correct section, modality and course. This is not the instructor's responsibility and consequences or complications will be completely taken on by the student, for any mistakes made in registration. No special accommodations will be made for incorrect registration.

Everything in web-courses is recorded and monitored.

Functions do not secretly break or only malfunction in individual student views. It is a UCF policy that students may not provide faculty, staff or administrators with false or misleading information. A report will immediately be filed with the Office of Student Conflict for students reporting false information (such as using a technical error as an excuse, when in fact it was never broken, but rather, you waited until the last minute to submit and missed the time).

E-mail

E-mail will be an integral part of this course.

The following are email requirements.

1. Check your e-mail frequently and course announcements (at least every 48 hours is a requirement).
2. Be patient, don't expect an immediate response when you send a message. If a duplicate email is sent, it will drastically delay the response time.
3. Sign your e-mail messages (full name).
4. **Email that takes a disrespectful tone or contains a hostile or confrontational tone will not receive a response. Be professional and kind, we'll work through challenges together and professionally.**
5. When addressing a single concern/topic that requires multiple responses/replies, it must remain on the same thread. If a new thread is started, the response will be severely delayed or only a request that you place it on the previous thread.

Schedule and Sequence of Topics

Information is subject to minor changes at the discretion of the instructor. These changes will be posted in course announcements (not on the syllabus). If an error occurs, the instructor will correct it and make an announcement asap. The student may NOT, demand the error be kept/followed/accepted or used -in place of the correct information.

Schedule

It is the student's responsibility to check due dates, day of the week (for the due date) and times. Due dates do not necessarily follow a pattern therefore it is not safe to guess or assume that every assignment will fall on the same day of the week or time.

Week 01, 08/23 – 08/27

Read our syllabus.

Due Date: 08/27

Friday of the first week at 5:00 PM, Module 1 Quiz (course participation verification).

Read module one and take the module one quiz (listed under "quizzes" in web-courses).

Accountability

After reading our Homepage, Syllabus, Schedule and Protocols, it is critical that you contact me prior to the end of the first week of class with questions or concerns. If not, it is agreed that you completely understand all of the information within these documents, as well as the

organization of our course and that you are accountable for all assignments & guidelines without any exceptions.

Week 02, 08/30 – 09/03

Due Date: 09/03 at 11:59 PM
Module 1, Assignment 2 post

Week 03, 09/06 – 09/10

Due Date: 09/10 at 11:59 PM
Module 1, Assignment #3 post

Week 04, 09/13 – 09/17

Due Date: 09/17 at 11:59 PM
Module 2, Quiz

Week 05, 09/20 – 09/24

Week 06, 09/27 – 10/01

Due Date: 10/01 at 11:59 PM
Module 2, Interview Paper

Week 07, 10/04 – 10/08

Due Date: 10/08 at 11:59 PM
Module 3, Essay Post

Week 08, 10/11 – 10/15

Due Date: 10/15 at 11:59 PM
Module 4, Quiz

Week 09, 10/18 – 10/22

Due Date: 10/22 at 11:59 PM
Midterm Quiz

Week 10, 10/25 – 10/29

Due Date: 10/29 at 11:59 PM
Module 5, Quiz

Week 11, 11/01 – 11/05

Due Date: 11/05 at 11:59 PM
Module 6, Quiz

Week 12, 11/08 – 11/12Week 13, 11/15 – 11/19

Due Date: 11/19 at 11:59 PM
Module 7, Essay Post

Week 14, 11/22 – 11/26

Thanksgiving, 24th – 27th students off.

Week 15, 11/29 – 12/03December 03, Classes End.FINAL EXAM:

Open: 12/06 at 6:00 AM
Close: 12/07 at 6:00 AM

Sequence of Events within web-course modules.

- Welcome
- Introduction
- ADA
- Implicit Bias
- Native American Theatre
- Interview Guidelines
- African American Theatre
- Asian American Theatre
- Women in Theatre
- LGBTQ+/Queer Theatre
- Hispanic Theatre

UCF Core Syllabus Statements

Academic Integrity

Students should familiarize themselves with UCF's Rules of Conduct at <<https://scai.sdes.ucf.edu/student-rules-of-conduct/>>. According to Section 1, "Academic Misconduct," students are prohibited from engaging in

1. Unauthorized assistance: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
2. Communication to another through written, visual, electronic, or oral means: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
3. Commercial Use of Academic Material: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
4. Falsifying or misrepresenting the student's own academic work.
5. Plagiarism: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
6. Multiple Submissions: Submitting the same academic work for credit more than once without the express written permission of the instructor.
7. Helping another violate academic behavior standards.
8. Soliciting assistance with academic coursework and/or degree requirements.

Responses to Academic Dishonesty, Plagiarism, or Cheating

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, *The Golden Rule* <<https://goldenrule.sdes.ucf.edu/>>. UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and respond to academic misconduct when necessary. Penalties for violating rules, policies, and instructions within this course can range from a zero on the exercise to an "F" letter grade in the course. In addition, an Academic Misconduct report could be filed with the Office of Student Conduct, which could lead to disciplinary warning, disciplinary probation, or deferred suspension or separation from the University through suspension, dismissal, or expulsion with the addition of a "Z" designation on one's transcript.

Being found in violation of academic conduct standards could result in a student having to disclose such behavior on a graduate school application, being removed from a leadership position within a student organization, the recipient of scholarships, participation in University activities such as study abroad, internships, etc.

Let's avoid all of this by demonstrating values of honesty, trust, and integrity. No grade is worth compromising your integrity and moving your moral compass. Stay true to doing the right thing: take the zero, not a shortcut.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need access to course content due to course design limitations should contact the professor as soon as possible. Students should also connect with Student Accessibility Services (SAS) <<http://sas.sdes.ucf.edu/>> (Ferrell Commons 185, sas@ucf.edu, phone 407-823-2371). For students connected with SAS, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential course access and accommodations that might be necessary and reasonable. Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student. Further conversation with SAS, faculty and the student may be warranted to ensure an accessible course experience.

Campus Safety Statement

Emergencies on campus are rare, but if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Students should make a note of the guide's physical location and review the online version at <http://emergency.ucf.edu/emergency_guide.html>.
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, students may need to access a first-aid kit or AED (Automated External Defibrillator). To learn where those are located, see <<https://ehs.ucf.edu/automated-external-defibrillator-aed-locations>>.
- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <<https://my.ucf.edu>> and logging in. Click on "Student Self Service" located on the left side of the screen in the toolbar, scroll down to the blue "Personal Information" heading on the Student Center screen, click on "UCF Alert", fill out the information, including e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video (<<https://youtu.be/NIKYajEx4pk>>).

Campus Safety Statement for Students in Online-Only Courses

Though most emergency situations are primarily relevant to courses that meet in person, such incidents can also impact online students, either when they are on or near campus to participate in other courses or activities or when their course work is affected by off-campus emergencies. The following policies apply to courses in online modalities.

- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <<https://my.ucf.edu>> and logging in. Click on "Student Self Service" located on the left side of the screen in the toolbar, scroll down to the blue "Personal Information" heading on the Student Center screen, click on "UCF Alert", fill out the information, including e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.

Deployed Active Duty Military Students

Students who are deployed active duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

Make-Up Assignments for Authorized University Events or Co-curricular Activities

Students who represent the university in an authorized event or activity (for example, student-athletes) and who are unable to meet a course deadline due to a conflict with that event must provide the instructor with documentation in advance to arrange a make-up. No penalty will be applied. For more information, see the UCF policy at <<https://policies.ucf.edu/documents/4-401.pdf>>

Religious Observances

Students must notify their instructor in advance if they intend to miss class for a religious observance. For more information, see the UCF policy at

<http://regulations.ucf.edu/chapter5/documents/5.020ReligiousObservancesFINALJan19.pdf>.

In-Class Recording Statement

(last updated July 28, 2021, it is the student's responsibility to be aware of the latest updates. This syllabus will not necessarily reflect the latest updates, as this is presented as a courtesy to the student, but the student is no less responsible if engaging in this type of activity and takes on the full responsibility legally and academically for any violations stated within the syllabus as well as additional updates not presented in this location):

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach students about a particular subject. Recording classroom activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations is prohibited. Recordings may not be used as a substitute for class participation and class attendance, and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct as described in the Golden Rule. Failure to follow this policy could also result in legal action being taken against the offender.

Unauthorized Use of Websites and Internet Resources

There are many websites claiming to offer study aids to students, but in using such websites, students could find themselves in violation of academic conduct guidelines. These websites include (but are not limited to) Quizlet, Course Hero, Chegg Study, and Clutch Prep. UCF does not endorse the use of these products in an unethical manner, which could lead to a violation of our University's Rules of Conduct. They encourage students to upload course materials, such as test questions, individual assignments, and examples of graded material. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity could be found in violation of academic conduct standards and could face course and/or University penalties. Please let me know if you are uncertain about the use of a website so I can determine its legitimacy.

UCF Cares

During your UCF career, you may experience challenges including struggles with academics, finances, or your personal well-being. UCF has a multitude of resources available to all students. Please visit UCFCares.com if you are seeking resources and support, or if you are worried about a friend or classmate. Free services and information are included for a variety of student concerns, including but not limited to alcohol use, bias incidents, mental health concerns, and financial challenges. You can also e-mail ucfcares@ucf.edu with questions or for additional assistance. You can reach a UCF Cares staff member between 8 a.m. and 5 p.m. by calling 407-823-5607. If you are in immediate distress, please call Counseling and Psychological Services to speak directly with a counselor 24/7 at 407-823-2811, or please call 911.

UCF Creed

Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

Integrity

I will practice and defend academic and personal honesty.

Scholarship

I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

Community

I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

Creativity

I will use my talents to enrich the human experience.

Excellence

I will strive toward the highest standards of performance in any endeavor I undertake.

In continuing in the course, students agree to all statements on the syllabus. Students also agree, changes to the course are made at the discretion of the instructor and will be placed in course announcements. Announcements stating changes will supercede anything currently on the syllabus. In the best interest of time, the change may not be updated on the syllabus, but must still be honored by the student (once placed in course announcements or through official email from the instructor or from UCF).