

## **THE2000-THEATRE SURVEY**

### **Syllabus**

All information contained within this syllabus is the responsibility of the student. In continuing to take this course, you agree to these policies and statements. It is the student's responsibility to register for the correct section and intended modality.

**Students agree to carefully review the content within this document and refer to it throughout the semester (prior to submitting questions). If a question is submitted and the answer is within this document, students will be referred to this document rather than receiving a reply that restates the information (within this syllabus). In continuing in the course, students agree to honor this statement. This statement applies to ALL students.**

Credit Hours: 03

Class Hours: 03

Lab and Field Work Hours: 00

Prerequisite(s): See catalog

Corequisite(s): See catalog

Semester: Spring 22

Format: Web-based

Section Number: 0W61

### **Gordon Writing Rule Course General Education Class**

Historical & Cultural Foundation This focus stresses that student's will broaden and deepen their understanding of common human themes; development an awareness of diverse cultures; and understand the cultural, historical, economic, and social implications of what they learn. Interpret and synthesize information from diverse contexts in order to connect ideas and patterns across a variety of disciplines. The course will equip students to analyze and articulate the meaning of works of art, performances, or texts, as lenses to explore social challenges of today and prepare students to address and reflect upon issues in a complex world.

CAH-THEA Catalogue: Overview of the art and craft of theatre.

Final Exam

Web-based

OPENS

04/27 at 5:00 AM

CLOSES

04/28 at 5:00 PM

THIS WILL NOT BE EXTENDED UNDER ANY CIRCUMSTANCES. INCOMPLETES WILL NOT GIVEN IN THIS COURSE. Students continuing in the course agree to these statements.

**THE2000**

Overview of the art and craft of theatre.

This course will explore various topics and practices used in creating theatre, with a focus on the importance of story. Students will explore the various elements that go into creating the world of the play. Topics include, but are not limited to theatre history, acting, design elements, diverse forms of theatre, theatre for social change and stage spaces. Students will have the opportunity to take on the role of theatre reviewer/critic as they critique a live production. Face-to-Face sections will include discussions focused on the relevance of various elements of theatre to the student's field of study.

**ASSIGNMENT SUBMISSIONS**

All writing assignments must be submitted in web courses and in their correct locations. Assignments not submitted in the correct location will receive zero points. You may not submit in the comments area. Only one submission per person, per assignment is allowed. If you submit an incorrect document or a blank document, you may not resubmit, this will count as your one submission. If you forget a required word count post, you may not submit it in comments or through email and penalties will apply. There are due dates and times for all required assignments. The assignment must be submitted and RECEIVED by the due date and time. If you wait close to the due date/time and your submission doesn't load up in time, you will NOT receive an extension. This is your official notification on the matter and email requests will be directed to this syllabus. It will not work to state, "I know what you said, but..." Your only response will be, "please see the syllabus." All submissions must be in Microsoft Word. All others, such as Pages, will receive zero points. Microsoft word is available free of charge to all UCF students, staff and faculty. It is your responsibility to work out your technology needs and

challenges (contact UCF Technical Support). Due dates and times will not be extended to accommodate your personal tech challenges or work schedules. Work is not extended to accommodate a lack of materials.

**Financial Aid Alert** as of Fall 2014 all faculty are required to document students' academic activity at the beginning of each course. In order to document that you began this course, complete Module One Quiz (read module one prior to taking the quiz), by the end of the first week of class or as soon as possible after adding the course. Failure to do so may result in a delay in the disbursement of your financial aid. The quiz points will also be included in the total amount of points for the course. Questions about financial aid should be directed to the Office of Financial Aid.

### **Safety**

To protect members of our community, please see our UCF informational websites for updates on safety, Covid and other issues. This is the student's responsibility to stay informed on our community issues and policies (especially those pertaining to community health and safety). Current updates have not necessarily been placed on this syllabus (due to the frequency of changes) therefore it is a requirement that student's review and comply with all information and updates put forth by The University of Central Florida and community policies and procedures.

### **PROFESSOR CONTACT**

**Holly E. McDonald**

Pronouns: she/her/hers

#### **Email**

holly.mcdonald@ucf.edu (Do not use this email for course business/questions. Use our course mail in web-courses) unless otherwise noted in our course announcements or a personal email. Mail pertaining to course business must be sent through course mail to receive a response.

#### **Office Location**

PAC-T226 (UCF Mobile App contains a campus map)

#### **GTA Contact**

See course announcements for details.

**Office Hours**

Office Hours will be placed in our course announcements on the first day of class.

There will be three options:

1. Face to face
2. Phone
3. Zoom

If you choose Zoom, your camera must remain on throughout our meeting. I must be able to see you. The meeting will be canceled if you are moving about, driving, working at your job, gathered with a crowd or moving about/in transit. If the appointment is canceled due to violating one of these requirements, you may not reschedule and will need to use email.

**Course Location**

Web-based

**Course Time**

Asynchronous

**Appointment Cancellation**

Appointments must be canceled at least 48 hours prior to the appointment (through email, with subject line: cancel appointment). Appointments not properly canceled will disqualify a student from making future appointments, leaving email as the only option. In continuing in the course, you agree. Students may not be more than two minutes late, or the appointment will be canceled, and the same policy (of a no-show) applies.

**Final Format**

Web-based

**Gordon Rule Writing Course**

Four Required Writing Assignments  
College Level Writing

The University of Central Florida's definition of College -Level Writing" is as follows:

1. The writing will have a clearly defined central idea or thesis.
2. It will provide adequate support for that idea.
3. It will be organized clearly and logically.
4. It will show awareness of the conventions of standard written English.

### **Required Materials**

1. Holly Down in Heaven, Kara Corthron, available at the UCF Bookstore and Amazon. Several questions on our final will come from this play.

2. Beyond the 4thWall: An Exploration of the Theatre, Holly E. McDonald

The digital text is offered at a lower price if purchased through the publisher and access to the textbook will be immediate. There will be an additional registration guide (step by step) for the text, placed in our course announcements. Access Code is available through the UCF Bookstore and from the publisher. As per Florida law, the instructor does not earn/collect money from textbooks used within their courses.

**Course materials** are required and are the responsibility of the student. The instructor does not make special arrangements in assisting with the purchase of materials. Due dates will not be extended due to late purchase (for any reason) of required course materials (even those involving financial aid disbursement or lack thereof. Students must contact the UCF Bookstore directly with purchasing issues. It is expected that each student will obtain the required course materials prior to the end of the first week of class to begin work in a timely fashion. Due dates will not be extended due to financial hardships (impacting the purchase of required course materials) or personal work schedules.

To purchase the digital text from the publisher

Go to:

[www.grlcontent.com](http://www.grlcontent.com)

2. Under, "first time user" click on: "click here to purchase"

3. Under Institution, enter: The University of Central Florida.

4. For online publication, enter: "Beyond the 4thWall"

5. Enter payment and create your online account.

6. For technical support: [websupport@greatriverlearning.com](mailto:websupport@greatriverlearning.com) Digital

### **Textbook Notes (It is critical to read all notes)**

- When registering, **you must** use your name as it appears in UCF Web-courses. Do not use different parts of your name or a different spelling. Also, enter your correct student ID number. Entering different or incorrect information will result in losing all points in the digital text.

- You must register for the correct section. Incorrect sections entered will result in all work and points for the textbook quizzes being lost or a severe point deduction. By continuing with the course, you agree to this policy.

- The activities are optional and are not a requirement. The activities contain no point value. The quizzes are required and contain various point values as listed.

- As with other textbooks, it is separate from in-class work and modules within web-courses.
- As with all assignments in our course, there are required due dates. See our course schedule for quiz due dates.
- Email [websupport@greatriverlearning.com](mailto:websupport@greatriverlearning.com) for technical questions. Please keep in mind that technical issues are different from content (the material) issues. For content issues, contact the instructor.
- Although there is space provided for a production review (within the digital text), this is for practice only (it is an optional practice activity). This space is for a practice only and not connected to any point value, however, please note that one of our writing assignments will be a production review and the directions are in web-courses (not the digital text). All writing submissions must be placed in UCF Web-courses, in our assignments area. Failure to do so will result in zero points. The theatre production review assignment must be placed within the correct assignments area in web-courses, not the digital text. Reviews placed in the digital text will receive zero points. Directions for the production review are in our web-courses module (use the directions in our web-courses “assignment” area).
- Each quiz in the digital text, may be taken twice. The highest score will be saved.
- If you are registered with UCF SAS, it is your responsibility to alert me (through email) as soon as you register an account in the digital text so that I may provide your accommodation. If you wait or do not alert me, you may NOT retake or request another set-up.
- Although there will be two different due dates (one for units 1-4 and another due date for 5-8, allowing students to work at their own pace) these are not considered two big assignments). For example, if you miss the quizzes in units 5-8, it is not safe to say that you’ve missed “one big assignment”, but rather, you’ve missed ten quizzes. This matters in terms of make-up and reporting.
- The quiz scores (from unit quizzes in our digital textbook) are available in the digital text gradebook. These points will also be imported into our web-courses gradebook, after the last quiz due date (in unit 8). All grades are always available for students to always view. Quiz grades are available immediately upon completion (allow 24-48 business hours for updates to appear).
- Please note, there can be more than one quiz in each unit. Skipping around or rushing through material can present an issue (you could miss a quiz) and extensions will not be provided.

### **Course Goals**

- 1.Express the collaborative environment of the creation of theatre.
- 2.Share the importance, value, development and relevance of theatre to our communities.
- 3.Recognize and review quality theatre.
- 4.Articulate the importance of understanding the various elements used to craft theatre.
- 5.Create/develop a strong personal point of view around various theatrical topics explored.
- 6.Have an appreciation and recognition of diverse forms of theatre.
- 7.An understanding and appreciation for the importance of story in theatre.

### **Objectives Primary outcome requirements**

1. Understanding of various stage configurations.
2. A general understanding of order (in various points of theatre history).
3. Define realism.
4. Know the role of Dionysus in Greek theatre.
5. Awareness of the types of plays that Shakespeare wrote.
6. Know that stock characters appeared in Commedia Del Arte
7. What can be part of a theatre production.
8. Three main tools of the actor.
9. Correct spelling of "playwright"
10. Scenic designer's responsibility
11. Director's responsibility
12. How is theatre different from film.
13. Successfully take on the role of theatre reviewer.

### **Secondary Learning Outcomes**

1. Appreciate the importance of C. Stanislavski to actor training, theatre and film.
2. An appreciation for diverse forms of theatre
3. Understanding of the importance of theatre for social change.
4. General understanding of the various elements of theatre.
5. Appreciate the relevance of theatre to other areas of study and community.
6. The ability to define theatre and quality theatre.
7. Understand play structure (episodic vs climatic and other).
8. Recognize that theatre can take place in various venues.
9. Recognize yourself as a storyteller.
10. Understand the audience performer relationship.
11. Understanding the roles of the director and producer

### **Course Requirements/Required Assignments**

Pre and Post Course Quizzes/Surveys are required. Point value is not attached. These must be completed at the beginning and end of this course. These can be found under, "quizzes" in our web course.

- Module One (web-courses) quiz & participation verification, 10 points.
- Writing Assignment 1, 30 points. Click on "assignments" in web-courses.
- Writing Assignment 2, 30 points. Click on "assignments" in web-courses.
- Writing Assignment 3, Production Review, 50 points. Click on "assignments" in web-courses.

This assignment cannot be placed in the digital textbook. The space in the digital text (that allows for a production review) is a practice space only.

Production Reviews placed in the digital text will receive zero points. Use the directions and the submission space in web-courses assignment area for this assignment.

- Writing Assignment 4, 30 points. Click on "assignments" in web-courses.
- Beyond the 4th Wall Quizzes, 216 points. These are in our digital textbook. This semester, in our digital textbook, students will be responsible for the quizzes only, not the activities. Activities will be optional and provide additional practice, not attached to points.
- Final Exam, 50 points. No make-up or extensions. The final exam is in web-courses, under "Quizzes". It is open for a limited time (see our syllabus and schedule) and will not be extended under any circumstances. If you are taking a mixed mode or face-to-face section, the final can also be face-to-face (see the top of our syllabus under "Final Format").

TOTAL POSSIBLE POINTS for this course: 416

### **Role of the GTA**

GTA's can address questions and concerns about assignments they have graded. They will not address other concerns such as make-up work, digital textbook questions/assignments, special situations, SAS concerns, athletic or club concerns, quizzes and all other topics (outside of what they have graded). Please see our course announcements for GTA contact information.

### **Changes are made at the discretion of the instructor.**

Minor point value (the addition or deletion of an assignment) may occur at the discretion of the instructor (as well as other changes to material or policies). Issues with the weather or other emergencies could impact a schedule. These changes will be posted in course announcements (not on the syllabus). It will not work to print out the syllabus and state, "but it says so on the syllabus", again changes made will be posted in the announcements area and at that point, supersede what's on the syllabus. This is done in the best interest of time. Students must read course announcements at least every 48 hours. These changes will be fair and consider adequate time needed to complete assignments. In taking this course, students understand and agree to these possible changes.

A change does not dismiss a student from the assignment or the new due date. In continuing to take this course, students agree to these statements. Please note, this applies to all parts of our course, even course policies may be changed at the discretion of the instructor.

### **Methods of Evaluation**

- Writing Outcomes.
- Quiz Outcomes.
- Discussion groups.

1.Points for the quizzes in our digital text, will be in the digital text grade book, as well as being migrated into our web-courses grade book (after unit 8 due date). See my comments above.

2.Points for assignments (essays & production review) and assessments (Module 1 Quiz & Final Assessment) within our modules will be in our (web-courses) course gradebook. 3.Participation (this applies to face-to-face and mixed mode sections only). Completely web-based sections do not have this requirement.

### **Calculating Grades**

- 1.Total your points earned.
- 2.total the number of points possible (at that time).
- 3.divide your total points by the number of points possible (at any given time) and this will provide you with your grade.

The instructor is unable to provide grades through email. This is UCF Policy. The instructor does not round-up grades or other types of grade manipulation. Grades are based on points that students earn. Do not send email requests asking for point give-a-ways (you will be referred to this syllabus).

The following is our course grading system:

90-100 = A

80-89 = B

70-79 = C

60-69 = D

59 below = F

### **Make-up Exam & Late Work Policy**

- Late work will not be accepted. Email requests for exceptions to this policy will be referred to this document.
- If registered with UCF SAS, please see your individual document for details. SAS documents are not retroactive.
- If you are involved in official UCF Clubs, Athletics, so on... it is your responsibility to plan your semester, reviewing due dates. You are required to see a live production (unless otherwise stated in announcements, for example, semesters that require a recorded show) and meet due dates. Recorded productions are not an option, unless otherwise stated in course announcements or in the assignments area. See the course announcements and READ THE DIRECTIONS in the assignments area (it will state if you must see a live or recorded production, along with your options. Make-up work is not provided for late assignments. **Assignments must be submitted and received prior to the due date.** If you **choose** to wait until close to the due date and time to submit, it is possible to run into issues. You will not receive an extension. Allow yourself plenty of time. It won't work to say, "but I had it done, there was a technical issue".

**Make-up Policy - IT IS CRITICAL THAT YOU CAREFULLY READ THIS SECTION.**

Officially documented medical emergency, (not nonemergency appointments or tests (such as flu, covid, or other. AGAIN, testing is not a valid excuse. In an asynchronous course, students can easily plan around testing & vaccinations of any type)), officially documented death in the immediate family, officially pre-excused UCF events and SAS documents are the only acceptable situations for make-up.

**This documentation must be supplied within 48 business hours of your return to UCF.** If you do not provide this documentation within 48 business hours of your return to UCF or within the date you are requesting make-up, you forfeit your right to make-up work. For example, if your documentation states that you are excused through the 6th –I must be provided with a copy of the documentation (attached to an email) prior to the end of the 8th. All documentation must contain specific dates the student was excused. Documentation is the student's responsibility and not the instructors. All documentation must be in English. The instructor will not brainstorm with you or provide suggestions on how to obtain documentation. All documentation must be received through email (to avoid any confusion, as to when I received it). **You must take the initiative, it is not the instructor's responsibility to invite you, to provide documentation for make-up.**

Again, I will only accept documentation from the medical practitioner. A document that simply shows that you've taken some type of test or test results will NOT work. This also applies to death of an immediate family member. Acquiring documentation is the responsibility of the student and the instructor is not responsible for brainstorming or providing suggestions on how to obtain documentation or what form/type. In continuing to take the course, the student agrees to and understands this course policy. **All documentation must contain contact information (phone number & email) and must be reachable for confirmation. Private phone numbers will not be accepted. Documentation must be on the office/institution's official letterhead, must clearly state the specific dates a student is excused and have the attending provider's signature. Appointment confirmations, drug lists, drug tests, text messages and other forms are not acceptable.**

**Make-up is not provided for technical issues. This is the student's responsibility and UCF Technical support is available. Make-up is not provided for technical issues (therefore it is critical that you are proactive).**

Health issues, such as Flu, Covid, and all other, impacts us in many ways, including physically, mentally, emotionally, financially, academically and professionally. However, please keep in mind that I will hold you accountable, especially in terms of class attendance (as required per our syllabus), participation (all assignments), and contributions. Make-up work for these issues will be handled as other health issues are handled, in terms of make-up work. If you are facing extended time away from your work (you must take a medical withdrawal), I do NOT agree to provide you with an independent study or other types of replacement work other than what is agreed upon within our syllabus. Please see UCF information on medical withdrawal. I do not provide incompletes. I do not drop grades. I do not change the grading format. I do not agree to provide anything outside of what is agreed upon in our syllabus (this includes all assignments, meetings, or other, outside the scope of this syllabus). I will not set-up any special circumstances or accommodations other than what is stated within our syllabus or required by UCF. Accommodations due to any life situation (or the life situations

of others, such as family or friends), will not be provided unless otherwise stated within our syllabus or UCF policy. In continuing with our course, students agree to these statements and do not hold the instructor accountable for anything other than what has been agreed upon (syllabus, UCF policy). A violation of any make-up policies listed means you forfeit your right to make-up and will receive zero points for the missed assignment. In continuing in the course, you agree to this statement.

### **Make-up for digital textbook quizzes.**

First, the student must meet the above (Make-up Policy) requirements. Make-up work for Beyond the 4th Wall is not granted for all units, but rather, only for one quiz per student (this includes SAS students, students in clubs and athletes).

**Students must complete work each week (this is a requirement) in the digital text (until complete).** If you are not working weekly and you have a situation, it doesn't allow you to make-up all units or an entire unit, but rather, only one quiz. It is NOT okay to state, "I was waiting to do all of the quizzes this weekend." It is the instructor's choice in deciding what unit and quiz will be eligible for make-up. For example -if we had units 1-4 due on the 1st and you have a documented illness or emergency on the 1st -it would not allow you to make up all units. It would only allow you to make up one quiz in unit.

No exceptions. Again, being ill or having an emergency on the due date will not allow you additional time to make up (even with a note) **entire** units or all quizzes, but rather, only one quiz within one unit. These statements apply to all students. If a student does not understand this statement, it is the student's responsibility to contact the instructor within the first three days of the course. Otherwise, in continuing to take the course, the student agrees to these statements.

- If you have an official UCF Affiliated Activity, you must provide documentation prior to your absence.
- If taking an absence for a religious holiday, you must provide notification in writing (through email), within the first two weeks of class. It does not extend due dates. If the due date falls on the religious day taken, the student must turn-in the assignment/assessment prior to the holiday. This includes due dates in the digital text. Each quiz is one assignment, therefore if you miss 8 quizzes, you've missed eight assignments (not just one).

### **Attendance Policy**

Web-based sections:

Completely web-based, no face-to-face meetings are required.

Face-to-Face Sections:

Attendance is required.

### **Theatre Standards Document**

See Theatre UCF Resources:

<https://performingarts.cah.ucf.edu/academics/student-resources/>

## **TECHNICAL SUPPORT**

Please note, for technical support do not contact the instructor. The following will provide technical support.

For technical concerns within web-courses: [webcourses@ucf.edu](mailto:webcourses@ucf.edu)

For technical concerns within the digital textbook: [websupport@greatriverlearning.com](mailto:websupport@greatriverlearning.com)

Please note that technical issues are different than content concerns (the information within our modules and textbook). Only contact the above for technical concerns. Contact the instructor with content concerns. Be professional when reaching out to technicians, be patient for a reply (by planning and not waiting until the last minute to reach out) and be specific with your information. Remember, details are important when using email.

## **Class Notes**

- All assignments must be placed in the correct location or will receive zero points. Second submissions will not be accepted. Submitting the wrong assignment or another student's assignment (if sharing a computer) will result in zero points. Submitting a blank document will result in zero points. Word count statements will NOT be accepted through an additional submission. Submitting corrupted files will not gain you an extension, only a zero.
- Due dates will not be extended, and late work will not be accepted. The course doesn't work around personal work schedules and I do not accept emails using this as an excuse.
- Reliable internet is the responsibility of the student. Quizzes will not be reset, or due dates extended due to personal technical issues. This includes broken equipment. UCF provides internet and computer labs. An internet disconnect counts as one of your attempts (email requests for additional attempts will not receive a response).
- ONLY use your Knights mail/official school email. Other mail will not receive a response.
- All students must submit documents using Microsoft Word.** This is provided free of charge for all UCF students. Other types of submissions will receive zero points (not a second chance to submit).
- All email correspondence must be placed in course mail (within web-courses). Students may not use holly.mcdonald@ucf.edu for course business (Unless otherwise directed).
- Never send a duplicate email. Duplicate emails will receive delayed responses.
- Keep email on the same thread when addressing a specific topic or concern. Do not send different emails for the same topic. This is a requirement.**
- Academic integrity will be appraised according to the student academic behavior standards outlined in The Golden Rule of The University of Central Florida's Student Handbook. See the handbook. All students are expected to read this handbook within the first day of class.

- Sounds on all digital devices must be silenced (in face-to-face or mixed mode sections). Students not following this policy agree to a grade reduction.
- Calls must be taken outside of the classroom. Students disrupting the class will be asked to leave and not return for the remainder of the day as well as accepting a point reduction (in face-to-face or mixed mode sections).
- Guests or those not registered for the course may not enter the classroom or participate online. This includes family members and friends.
- If attending a face-to-face course section, students must arrive on time or sit in the back of the classroom to avoid being an interruption to other students.
- In a face-to-face or mixed mode sections, students must bring official UCF Student Identification to each course meeting.
- No selling of goods or real estate is permitted during class time.

When using course mail, students may not copy (cc) other students on the message. The mail is used to as a communication tool between you and the instructor/GTA only. Students not following this course policy may face administrative action, a report filed through the office of student conduct and a possible point loss (as a penalty) within the course. In continuing to take the course, students agree to this policy.

**Students that copy from Quizlet (or other similar platforms) will receive zero points.**

### **Check your Registration**

It is the student's responsibility to register for the correct section, modality and course. This is not the instructor's responsibility and consequences, or complications will be completely taken on by the student, for any mistakes made in registration. In continuing in the course, students agree to all statements listed on this document.

### **Everything in web-courses and our digital text is recorded and monitored.**

Functions do not secretly break or only malfunction in individual student views. It is a UCF policy that students may not provide faculty, staff or administrators with false or misleading information. A report will immediately be filed with the Office of Student Conflict for students reporting false information (such as using a technical error as an excuse, when in fact it was never broken, but rather, you waited until the last minute to submit and missed the time).

### **E-mail**

E-mail will be an integral part of this course.

The following are email requirements.

1. Check your e-mail frequently and course announcements (at least every 48 hours is a requirement).
2. Be patient, don't expect an immediate response when you send a message. If a duplicate email is sent, it will drastically delay the response time.
3. Sign your e-mail messages (full name).
4. **Email that takes a disrespectful tone or contains a hostile or confrontational tone will not receive a response. Be professional and kind.**
5. When addressing a single concern/topic that requires multiple responses/replies, it must remain on the same thread. If a new thread is started, the response will be severely delayed or only a request that you place it on the previous thread.
6. **You may not copy other students on your emails to me or send other students email through our course mail.**

#### Schedule and Sequence of Topics (see our schedule)

Information is subject to minor changes at the discretion of the instructor. These changes will be posted in course announcements (not on the syllabus). If an error occurs, the instructor will correct it and make an announcement asap. The student may NOT demand the error be kept/followed/accepted or used in place of the correct information.

#### Schedule

It is the student's responsibility to check due dates, day of the week (for the due date) and times. Due dates do not necessarily follow a pattern therefore it is not safe to guess or assume that every assignment will fall on the same day of the week or time.

#### Week 01, 01/10 – 01/14

Read our syllabus.

Complete the 3 Pre-course/quizzes listed under "Quizzes" in web-courses (this is a requirement).

2. Read module one and take module one quiz. Module one quiz is due the first week of class (by Friday at 5PM). This quiz is used as your participation verification. Read module one prior to taking this quiz.
3. Purchase the digital textbook access code (make sure that you choose the correct section when setting up your account). If you do not, you will lose all your points, resulting in a zero for all the digital textbook quizzes. In continuing in this course, students understand and agree to this statement. Obtain the required playscript (see required materials section).

Please note, it is critical that you review the directions for the production review assignment. It will state if you must see a face to face or a streamed production. If it is a face-to-face production, you must purchase your ticket immediately. If you wait to purchase a ticket and they are sold out, you will not receive an extension or permission for another show (you will receive zero points).

Due Date: 01/14

Friday of the first week at 5:00 PM, Module 1 Quiz (course participation verification).

Read module one and take the module one quiz (listed under "quizzes" in web-courses).

### **Accountability**

After reading our Homepage, Syllabus, Schedule and Protocols, it is critical that you contact me prior to the end of the second day of class with questions or concerns. If not, it is agreed that you completely understand all the information within these documents, as well as the organization of our course and that you are accountable for all assignments & guidelines without any exceptions.

### **Week 02, 01/17 – 01/21**

Due Date: 01/21 at 5:00 PM

Writing Assignment #1 & Pre-course Quizzes. Students must continue working on assignments (each week, writing assignments, reading & quizzes in our digital textbook) to meet future due dates. This applies throughout our schedule and is a requirement (this impacts how make-up is handled for the unit quizzes in our digital text, see our section on Make-up work).

### **Week 03, 01/24 – 01/28**

Continue working on assignments (for upcoming due dates). It is a requirement that students read and work on quizzes and quiz content each week (in our digital text).

### **Week 04, 01/31 – 02/04**

Have you reviewed the requirements for the production review? This is a future assignment, but it will require careful planning.

Week 05, 02/07 – 02/11

Due Date: 02/11 at 5:00 PM  
Writing Assignment # 2

Week 06, 02/14 – 02/18

This is a good week to place your focus on the digital text and preparing your production review for future submission.

Week 07, 02/21 – 02/25

If you have grade concerns or questions about any work completed thus far, you MUST send me an email stating such, prior to the end of this week. I will not address these concerns beyond this date (even at the end of the semester).

Week 08, 02/28 – 03/04

Due Date: 02/28 at 5:00 PM, please take note, this date falls on a Monday.  
Writing Assignment #3

Week 09, 03/07 – 03/11

Spring Break, no classes. Please take course materials and supplies home as needed.

Week 10, 03/14 – 03/18

Continue working on assignments for future submission.

Week 11, 03/21 – 03/25

Due Date: 03/25 at 5:00 PM  
Unit quizzes, in Beyond the 4<sup>th</sup> Wall (our digital text) for units 1 – 4.  
Students may not send emails requesting an extension.

Week 12, 03/28 – 04/01

This is a good week to begin preparing for your next writing assignment.

Week 13, 04/04 – 04/08

Due Date: 04/04 at 5:00 PM, please note, the 4<sup>th</sup> falls on a Monday.  
Writing Assignment # 4

Week 14, 04/11 – 04/15

Continue working in our digital text, the remaining quizzes will be due next week. If students have questions or concerns about any work graded (thus far) I must receive and email prior to 04/15 at 5:00 PM. Otherwise students agree that all grades (thus far) are correct and will not receive further discussion.

Week 15, 04/18 – 04/22

Due Date: 04/18 at 5:00 PM, please note, the 18<sup>th</sup> falls on a Monday.  
Unit 5 – 8 Quizzes in *Beyond the 4<sup>th</sup> Wall* (digital text)  
Students may not send emails requesting an extension.

Week 16, 04/25 – 04/29

The 26<sup>th</sup> is a workday and no classes will take place. Classes end on the 25<sup>th</sup>.

**FINAL EXAM:**

Please note, the final will consist of multiple response questions from content throughout the course, as well as content from our required play, *Holly Down in Heaven*. Emails asking this general question will be referred to this document.

Open: 04/27 at 5:00 AM  
Close: 04/28 at 5:00 PM

Under no circumstances will this final be extended. Students have between the above listed times, to complete this final. There is a risk in waiting until the last hour to complete this final (anything personal or technical could occur).

Sequence of Events within web-course modules.

- o Defining Theatre
- o Etiquette
- o Audience Background
- o Did you know, theatre facts
- o Audience, performer relationship
- o Imagination
- o Tragedy
- o Oedipus Rex
- o Theatre Facts
- o Dramatic Structure
- o Ritual
- o Climatic VS Episodic structure
- o Conventions & Terms
- o Playwright
- o Playscript
- o Did you Know
- o Director
- o Producer
- o Theatre Facts
- o Diversity in Theatre
- o Defining Theatre
- o The Theatre Review and Your Point of View
- o The Text
- o The Elements of Design
- o Leading and Organizing
- o Diversity in Theatre
- o Theatre for Social Change
- o Venues
- o Theatre History Throughout

## **UCF Core Syllabus Statements**

### **Academic Integrity**

Students should familiarize themselves with UCF's Rules of Conduct at <<https://scai.sdes.ucf.edu/student-rules-of-conduct/>>. According to Section 1, "Academic Misconduct," students are prohibited from engaging in

1. Unauthorized assistance: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.
2. Communication to another through written, visual, electronic, or oral means: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
3. Commercial Use of Academic Material: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
4. Falsifying or misrepresenting the student's own academic work.
5. Plagiarism: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
6. Multiple Submissions: Submitting the same academic work for credit more than once without the express written permission of the instructor.
7. Helping another violate academic behavior standards.
8. Soliciting assistance with academic coursework and/or degree requirements.

### **Responses to Academic Dishonesty, Plagiarism, or Cheating**

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, *The Golden Rule* <<https://goldenrule.sdes.ucf.edu/>>. UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and respond to academic misconduct when necessary. Penalties for violating rules, policies, and instructions within this course can range from a zero on the exercise to an "F" letter grade in the course. In addition, an Academic Misconduct report could be filed with the Office of Student Conduct, which could lead to disciplinary warning, disciplinary probation, or deferred suspension or separation from the University through suspension, dismissal, or expulsion with the addition of a "Z" designation on one's transcript.

Being found in violation of academic conduct standards could result in a student having to disclose such behavior on a graduate school application, being removed from a leadership position within a student organization, the recipient of scholarships, participation in university activities such as study abroad, internships, etc.

Let's avoid all of this by demonstrating values of honesty, trust, and integrity. No grade is worth compromising your integrity and moving your moral compass. Stay true to doing the right thing: take the zero, not a shortcut.

### **Course Accessibility Statement**

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need access to course content due to course design limitations should contact the professor as soon as possible. Students should also connect with Student Accessibility Services (SAS) <<http://sas.sdes.ucf.edu/>> (Ferrell Commons 185, [sas@ucf.edu](mailto:sas@ucf.edu), phone 407-823-2371). For students connected with SAS, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential course access and accommodations that might be necessary and reasonable. Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student. Further conversation with SAS, faculty and the student may be warranted to ensure an accessible course experience.

### **Campus Safety Statement**

Emergencies on campus are rare, but if one should arise during class, everyone needs to work together. Students should be aware of their surroundings and familiar with some basic safety and security concepts.

- In case of an emergency, dial 911 for assistance.
- Every UCF classroom contains an emergency procedure guide posted on a wall near the door. Students should make a note of the guide's physical location and review the online version at [http://emergency.ucf.edu/emergency\\_guide.html](http://emergency.ucf.edu/emergency_guide.html).
- Students should know the evacuation routes from each of their classrooms and have a plan for finding safety in case of an emergency.
- If there is a medical emergency during class, students may need to access a first-aid kit or AED (Automated External Defibrillator). To learn where those are located, see <https://ehs.ucf.edu/automated-external-defibrillator-aed-locations>.
- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <https://my.ucf.edu> and logging in. Click on "Student Self Service" located on the left side of the screen in the toolbar, scroll down to the blue "Personal Information" heading on the Student Center screen, click on "UCF Alert", fill out the information, including e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.
- To learn about how to manage an active-shooter situation on campus or elsewhere, consider viewing this video (<https://youtu.be/NIKYajEx4pk>).

### **Campus Safety Statement for Students in Online-Only Courses**

Though most emergency situations are primarily relevant to courses that meet in person, such incidents can also impact online students, either when they are on or near campus to participate in other courses or activities or when their course work is affected by off-campus emergencies. The following policies apply to courses in online modalities.

- To stay informed about emergency situations, students can sign up to receive UCF text alerts by going to <https://my.ucf.edu> and logging in. Click on "Student Self Service" located on the left side of the screen in the toolbar, scroll down to the blue "Personal Information" heading on the Student Center screen, click on "UCF Alert", fill out the information, including e-mail address, cell phone number, and cell phone provider, click "Apply" to save the changes, and then click "OK."
- Students with special needs related to emergency situations should speak with their instructors outside of class.

### **Deployed Active-Duty Military Students**

Students who are deployed active-duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.

### **Make-Up Assignments for Authorized University Events or Co-curricular Activities**

Students who represent the university in an authorized event or activity (for example, student-athletes) and who are unable to meet a course deadline due to a conflict with that event must provide the instructor with documentation in advance to arrange a make-up. No penalty will be applied. For more information, see the UCF policy at <https://policies.ucf.edu/documents/4-401.pdf>

### **Religious Observances**

Students must notify their instructor in advance if they intend to miss class for a religious observance. For more information, see the UCF policy at

<http://regulations.ucf.edu/chapter5/documents/5.020ReligiousObservancesFINALJan19.pdf>.

### **In-Class Recording Statement**

**(Last updated July 28, 2021, it is the student's responsibility to be aware of the latest updates. This syllabus will not necessarily reflect the latest updates, as this is presented as a courtesy to the student, but the student is no less responsible if engaging in this type of activity and takes on the full responsibility legally and academically for any violations stated within the syllabus as well as additional updates not presented in this location):**

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral

presentation as part of a university course intended to present information or teach students about a particular subject. Recording classroom activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct as described in the Golden Rule.

**Failure to follow this policy could also result in legal action being taken against the offender.**

**PLEASE NOTE:**

**In face to face or mixed mode sections, the instructor has chosen to hold a series of discussions rather than lectures (for all to engage).**

**Unauthorized Use of Websites and Internet Resources**

There are many websites claiming to offer study aids to students, but in using such websites, students could find themselves in violation of academic conduct guidelines. These websites include (but are not limited to) Quizlet, Course Hero, Chegg Study, and Clutch Prep. UCF does not endorse the use of these products in an unethical manner, which could lead to a violation of our University's Rules of Conduct. They encourage students to upload course materials, such as test questions, individual assignments, and examples of graded material. Such materials are the intellectual property of instructors, the university, or publishers and may not be distributed without prior authorization. Students who engage in such activity could be found in violation of academic conduct standards and could face course and/or University penalties. Please let me know if you are uncertain about the use of a website so I can determine its legitimacy.

**STUDENTS WILL RECEIVE ZERO POINTS AND WILL BE TURNED IN TO THE OFFICE OF STUDENT CONDUCT FOR COPING MATERIAL AND TURNING IT IN AS THEIR OWN FROM THESE PLATFORMS.**

**UCF Cares**

During your UCF career, you may experience challenges including struggles with academics, finances, or your personal well-being. UCF has a multitude of resources available to all students. Please visit [UCFCares.com](http://UCFCares.com) if you are seeking resources and support, or if you are worried about a friend or classmate. Free services and information are included for a variety of student concerns, including but not limited to alcohol use, bias incidents, mental health concerns, and financial challenges. You can also e-mail [ucfcares@ucf.edu](mailto:ucfcares@ucf.edu) with questions or for additional assistance. You can reach a UCF Cares staff member between 8 a.m. and 5 p.m. by calling 407-823-5607. If you are in immediate distress, please call Counseling and Psychological Services to speak directly with a counselor 24/7 at 407-823-2811, or please call 911.

**UCF Creed**

Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

**Integrity**

I will practice and defend academic and personal honesty.

**Scholarship**

I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

**Community**

I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

**Creativity**

I will use my talents to enrich the human experience.

**Excellence**

I will strive toward the highest standards of performance in any endeavor I undertake.

In continuing in the course, students agree to all statements on the syllabus. Students also agree, changes to the course are made at the discretion of the instructor and will be placed in course announcements. Announcements stating changes will supersede anything currently on the syllabus. In the best interest of time, the change may not be updated on the syllabus, but must still be honored by the student (once placed in course announcements or through official email from the instructor or from UCF).

**Students agree to carefully review the content within this document and refer to it throughout the semester (prior to submitting questions). If a question is submitted and the answer is within this document, students will be referred to this document rather than receiving a reply (for the best use of time) that restates the information (within this syllabus). In continuing in the course, students agree to honor this statement. This statement applies to ALL students.**

Thank you for joining me this semester, I look forward to hearing and reading your ideas. I'm here if you need me, please never hesitate to reach out with questions, comments or concerns. I believe that all voices hold value and welcome you to share yours.

*"You see things; and you say, 'Why?' But I dream things that never were, and I say, 'Why not?'"*

*~G.B. Shaw*

**Go Knights, charge on!**

*Holly E. McDonald*